Issue 6, 2024

Internal Management Communication



The Importance of Warehouse Facilities

The importance of the warehouse safety initiatives and numbers are all tied to the Safety 8 Campaign that we launched several months ago. In this issue of Inside Choice Aviation, we will discuss the importance of always keeping the warehouses in good operating condition. The condition of the warehouses impacts all the Safety 8 initiatives.

Here are some important warehouses safety reminders that we need to always follow:

- Always be aware of your surroundings in the warehouse. Being alert helps save lives.
- Wear safety equipment, such as safety vests and approved work boots, in the warehouse.
- Make sure that we do the necessary hazard mitigation equipment inspections, such as fire extinguishers, that are installed in the warehouses in appropriate places. Know where the fire extinguishers are located.
- Keeping areas clean, well-lit and organized. Dispose of trash immediately.
- Make sure you know where the hazardous zones are located. Know where the warehouse layout diagrams are posted on all floors and levels.

- •Ensure all warehousing floors are free of slip and trip hazards. It is the collective responsibility of all our employees to keep the floor free of stray cords, liquids, and any other potentially hazardous items. If found, report the pits and cracks to the managers to be fixed as soon as possible.
- Make sure you stay in the safety crosswalks in the warehouse, in the parking lots and on the ramp.
- Dock doors must be always closed unless there is someone in front of the door.
- Warehouse ramps will be clean and maintained.
 Forklifts and ramp equipment should be free of garbage, water bottles, etc. Please report any necessary repairs to the warehouse maintenance manager.

Remember, at the end of the work shifts, going home to your family healthy each day is the most important thing. Here at CHOICE Aviation, we are committed to your well-being and making sure that you know you are working in a safe and secure warehouse.

Safety is our number one priority for our company and for our employees!

Terms & Abbreviations

MAWB MANIFEST **JETBRIDGE** RESTRICTED AREA SIDA РРВМ **PALLET** CONTAINER ISAGO **EXPLOSIVE TRACE DETECTION** STERILE AREA GSC CARRIER **DANGEROUS GOODS** SECURITY RADIOACTIVE

The answers will be in the
Inside Choice Aviation Issue No. 7.

Name the
Abbreviations

SIDA _____

MAWB _____

AOSSP

ISAGO _____

Don't forget about our food bank drive to help the Community Food Bank of New Jersey.



B340, B344, B100 and at QPK.



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